

WEDDING RECEPTION CHECKLIST

Ceremony:	Venue and Timing.
Transport:	Our contact for Limousine Hire is Karl King – Tel 061 368711.
Venues:	Arrival at the Brian Boru Hall Entrance Welcome Drinks Reception in the Kincora Gallery and Patio or on the Brian Boru Balcony Dinner and Dancing in the Brian Boru Hall.
Entertainers:	Bagpiper Welcome Background Music for Cocktails and Dinner Dance Band and Disco Suggested Contact Numbers on attached list,
Food and Beverage Details:	Content of Welcome Reception - Drinks and Hors d’Oeuvres Menu and Wines Selection Evening Supper Requirements, if any. Please note the following: We do not allow Corkage. The Menu is a 5 Course set Menu i.e. One Choice per Course of Starter, Soup, Main Course, Dessert and Coffee/Petit Fours. Backup dishes are always available for Vegetarians and any other special dietary requirements on a request basis.
Layout	Room Layout and Décor to be decided.
Timing	Timing of Ceremony and Meal,
Wedding Cake	Elma Campion, 086 054 9955
Flowers/Decor	Our resident florist is Anne Romer, Tel 087 2208811
Printing:	Dromoland can supply menus and a Seating Plan, if required at no additional cost.
Bar Exemption	DA charge of 495.00 euro applies and allows drinks to be served until 2am for non residents.

Accommodation: There is no minimum number of rooms required to book to hold your wedding in Dromoland Castle. However we will offer special wedding rates for your guests to avail of on your wedding day.

Deposits: **(€5,000.00) required initially to guarantee booking**
90% of the estimated function cost due Three Months prior with the balance to be settled on departure by credit card.
Deposits are non-refundable.

FOOD AND BEVERAGE COSTS

- Open Bar Welcome Reception charged for on Consumption approx. €30.00 pp for Two Hours using premium brands.
- Summer Punch / Mulled Wine @ €6.00 per glass
- Champagne from €79.00 per bottle
- Hors d'oeuvres from €11.00 per person
- Tea / Coffee @ €2.50 per person
- 5 Course Set Dinner @ €76.00 per person – 2009
- White Wine from €27 - €28 per bottle
- Red Wine from €27 - €28 per bottle
- Drink of Choice – On Consumption estimate €7.00 per person
- Evening Supper from €12.00 per person
- Tea / Coffee @ €2.50 per person
- Open Bar after Dinner on Consumption
- Please note all of the above Food and Beverage Costs are subject to 11.5% Service Charge (inclusive of VAT)
- Bar Exemption €495.00
- Chair Covers €5.00 each